

Application Proforma for Inter-Institutional transfer for the post of Technician (T-1)

Sr.No.	Details	
1.	Name of the Applicant (IN BLOCK letters)	
2.	Name of the Institute where the candidate is working	
3.	(a) Postal Address	
	(b) Mobile Number	
	(c) E-mail id	
4.	(a) Date of initial appointment on DR	
	(b) Whether probation period cleared or not (please attach copy of Office Order)	Yes/No
	(c) Name of the DR Post & Pay Scale	
	(d) Functional Group	
	(e) Present Post & Pay Scale	
5.	Date of Birth	
6.	Sex (Male/Female/Transgender)	
7.	Whether belongs to SC/ST/OBC, (attach the self-attested copy of certificate in case SC/ST/OBC	

8. Educational Qualification

Exam Passed	Board/University	Year of Passing	Subjects	Percentage

9. Details of Technical Qualifications, if any:

10. Service Details:

Name of the Institute	Post held	Scale of pay	Period		Nature of duty
			From	To	

11. Ground on which transfer is sought:

- a. Medical ground.
- b. Working – spouse ground.
- c. Two years before superannuation ground.
- d. Length of service in difficult area ground.
- e. Mutual transfer ground.
- f. Other, please specify.

* Please attach the requisite document as specified in ICAR letter F.No.TS-19(01)/2002-Estt.IV dated 19.03.2020, TS-19(6)/2020-Estt.IV dated 19.03.2021 & TS-19(8)/2020-Estt.IV dated 16.02.2022

I do, hereby, declare and certify that the information provided above is correct and true to the best of my knowledge and belief.

Place:

Date:

Signature of the Applicant

Certificate to be furnished by the Head of Office

Certified that particulars furnished above have been verified from the service book and found correct. Attested copies of last 5 years APARs are enclosed. It is also certified that application being forwarded by this Institute is in conformity with ICAR-SBI circular No.----- dated ----- and that he/she fulfils all the requisite criteria as mentioned therein and the ICAR guidelines regarding inter-institutional transfer of such personnel.

Signature with seal of the Head of Office